

## **NETHERAVON PARISH COUNCIL**

**Minutes of the Annual General Meeting held in the Phoenix Hall**

**On Thursday, 23rd July, 2020 at 7.00 p.m.**

<b>PRESENT</b>	Cllr. A. Linscer Cllr. D. Burke Cllr. F. Collison Cllr. C. Coslett Cllr. B. Covil Cllr. T. Gerrard Cllr. D. Jaffray Cllr. Mrs. M. Mitchell Cllr. S. Perry	Chairman Vice-Chairman
<b>In Attendance</b>	2 members of the public Cllr. Ian Blair-Pilling Mrs. Mary Towle	Wiltshire Councillor Clerk of the Council

### **PUBLIC QUESTION TIME**

Two members of the public were present to talk about the BMX track. Points which were made are as follows:

- Cllr. Burke complimented them on the track. A lot of hard work has gone into refurbishing and altering it.
- The young people would like to make a pump track on the flat land which is unused at present
- Some more chalk is needed
- An updated sign is needed. The young people will design and make it themselves
- There was a discussion about people exiting the Track in a dangerous manner. It was agreed to get a quotation for a fence and gate.
- Parking is an issue as the road is very narrow at that point. People will be asked to park sensibly via the sign
- Loud music has been heard at night. It was agreed to try locking the gate when it has been installed
- The young people would like to buy a tool chest for their spades. Cllr. Burke said he could help with this.

## **REPORT BY WILTSHIRE COUNCILLOR**

Cllr. Ian Blair-Pilling submitted a full report by email which all members of the Council had received. He also made the following points:

- Finances: Wiltshire Council have serious financial problems
- He is now Portfolio Holder for Leisure Centres and Libraries
- There is a consultation going on at the moment about the future of libraries. Wiltshire Council are opening 3 libraries on 3<sup>rd</sup> August: Salisbury, Trowbridge and Chippenham. Cllr. Burke asked whether Netheravon Library is in danger of closing for good. Cllr. Blair-Pilling said that no decision has yet been made.
- Leisure Centres are opening on 3<sup>rd</sup> August. There is no date yet for opening Durrington and Amesbury
- Paths for All Project. Leaflets are being printed at the moment for 3 local walks
- Direct fibre broadband is being put into Downside Road, Pigott Close and Thorne Road
- Cllr. Collinson reported that the mixed recycling bins are not collected on time. Cllr. Blair-Pilling to look into this.

### **20/1 ELECTION OF CHAIRMAN**

It was **RESOLVED** that Cllr. Andy Linscer be elected as Chairman of Netheravon Parish Council for the year 2020/21

### **20/2 DECLARATION OF ACCEPTANCE OF OFFICE**

The Chairman signed the Declaration of Acceptance of Office.

### **20/3 ELECTION OF VICE-CHAIRMAN**

It was **RESOLVED** that Cllr. David Burke be elected as Vice-Chairman of Netheravon Parish Council for the year 2020/21

**20/4 APOLOGIES**

No apologies for absence were received

**20/5 DECLARATIONS OF INTEREST**

There were no Declarations of Interest

**20/6 MINUTES**

It was **RESOLVED** that the minutes of the meeting held on 11<sup>th</sup> March, 2020 be accepted as a true record.

**20/7 ELECTION OF COMMITTEES AND REPRESENTATIVE ON OTHER GROUPS**

It was **RESOLVED** that Councillors should be elected on to the Committees as specified in the Attached Annex A

**20/8 FINANCE**

a. Balance at bank is £26,836.90

b. It was **RESOLVED** to approve cheques from April 20 to July 20 as follows:

Payroll	£952.86
Mrs. M. Towle (stationery,)	£32.49
Water2Business	£10.99
Hurdcott Landscapes Ltd	£199.60
Hurdcott Landscapes Ltd	£201.83

Mrs. M. Towle (flowers + hanging baskets)	£310.85
Mrs. M. Towle – Viking Direct	£72.12
Landmarc BMX rental	£50.00
Payroll	£966.82
Payroll	£1005.18
Richard Ayling – History website	£305.24
Square Meter Media – website	£143.98
Hurdcott Landscapes	£201.83
BHIB Insurance	£730.41
Mrs. M. Towle – Payroll site	£93.60

**c. Approval of Annual Governance Statement**

The Council approved each question on the Annual Governance Statement.

**d. Approval of Accounts 2019/20**

It was **RESOLVED** that the accounts for the year 2019/20 be approved.

**20/9 COMMITTEE REPORTS**

**1. Planning**

Cllr. Burke reported that no planning applications have been received:

**2. Flooding and Adverse Weather**

Cllr. Burke thanked everyone who helped set up the emergency response to the pandemic and lockdown.

Cllr. Linscer reported that the Emergency Plan is nearing completion. Cllr. Gerrard volunteered to look it over to see if anything needs adding in view of the pandemic

**3. Highways**

It was agreed that the Parish Council should lobby Cllr. Blair-Pilling to try to get Thorne Road re-surfaced or patched.

#### **4. Cemetery**

- Cllr. Mitchell reported that the 310 free trees had been planted in the Cemetery during lockdown.
- The 10 hanging baskets have arrived and have been positioned on the brackets in the High Street and on the Library.

#### **5. Recreation**

Cllr. Linscer reported:

- James Spencer very kindly moved one of the picnic benches in the Millennium Park
- All the playgrounds are open. There was a community effort to cut the grass in the Court Farm Playground in time for the opening. Cllr. Perry offered to provide paint for the equipment
- BMX requests: The Clerk to ask former Chairman if he has access to chalk, Cllr. Gerrard to get quotes for gate and fence.

#### **6. Allotments**

The Clerk reported that all allotments have now been taken.

#### **7. Rights of Way**

The Clerk reported that some of the local paths are being printed as a tri-fold leaflet with descriptions and photos.

#### **8. Netheravon in Bloom**

Cllr. Coslett will be judging the Netheravon in Bloom competition. There are two new categories this year: Best Council Tub and best allotment.

## **9. Jubilee Committee**

Nothing to report

### **Representatives on other groups:**

#### **a. Phoenix Hall**

The hall has had a tough time, no hire income since 20<sup>th</sup> March. It continues to rely on grants from the local Co-op shops (£2,479), WCC (£10,000) and, both Parish Councils. Finances show a current bank balance of £16,869. Committed expenditure from this totals £3,600 approx. so a net figure of £13,000 is nearer the current total.

For comparison purposes, income in April to July 2019 was £3,972 excluding grants. We have missed out on this. With a further £1,253 in the July - September period 2019, this, and more, is at risk this year.

Outgoings have continued during the past 4 months, but were mitigated as much as possible during lockdown. The cleaner and refuse collections were stopped. The electricity and water use were reduced considerably.

The PHMC has taken the opportunity of an empty building to push ahead with planned upgrades. It has:

- installed new disabled toilet system,
- new upgraded taps throughout,
- new LED lights in the committee room and entrance hall,
- a new kitchenette off the committee room,
- an outside tap
- new emergency doors for the main hall.

The hall's website has been redesigned to better reflect its current state and layout. This is seen as a means by which the PHMC can attract users from outside the local area.

Unplanned expenditure over this period includes the cold-water header tank which failed during lockdown, leading to flooding in the women's toilet. This has been replaced at a cost of £760. A ceiling will require repainting. There may also be water damage to the wall in 2 places as a result of the hall being under-used.

Extra one-off costs of an estimated £2,000 (at time of writing) will be incurred to ensure that the building is COVID-19 Secure. (For example, the hand driers have to be disconnected and paper towel dispensers and pedal bins installed and a new Perspex screen has been made to fit the hatch way in the main hall.) New signage and new Risk Assessments have been undertaken and a new register of all visitors and their contacts is now being kept for 21 days after they visit the hall. This is all undertaken in good faith by volunteers. There is no guarantee that the past regular hirers of the hall will return soon. The PHMC anticipates a long period of very low to no income for the Phoenix Hall.

The committee is seeking to amend the Constitution of the Hall, and has taken advice from the Charity Commission. The aim being to remove places of conflict in documentation and more accurately represent the needs of the current and future users of the hall than is the case at the moment. The changes are to be put to the (NPC) landlord for approval today, prior to presentation at the Hall's AGM later in the summer for approval before lodging with the Charity Commission.

Please use [www.smile.amazon.co.uk](http://www.smile.amazon.co.uk) if you buy from Amazon - it will help your village hall.

**b. Tidworth Area Board**

The next meeting will be on 28<sup>th</sup> September, 2020.

**c. Jubilee Committee**

Nothing to report

- It was agreed that the bin which will be situated at the corner of Vicarage Gardens will be dual purpose for dog fouling and litter.
- It was agreed that RGV Engineering will quote to disconnect the village clock from the SSE supply and put a meter in Clock House. The owners of Clock House would be reimbursed for the electricity used.

#### **20/11 CORRESPONDENCE RECEIVED**

1. Email from resident asking that the speed limit along Haxton Road be reduced or traffic calming measures put in. The Clerk will forward the email to Fittleton for comments
2. Police Newsletter.

#### **20/12 LIBRARY AND WAR MEMORIAL STATEMENT**

The Chairman reminded the Council that the Library or Reading Room belongs to the village with the Vicar and two Churchwardens being the Trustees.

The Chairman reminded the Council that the War memorial belongs to the Parish Council. The land is leased from the MOD on a 999-year lease.

#### **20/13 GENERAL PARISH MATTERS**

1. It was reported that the edge of the A345 at the bottom of Whitesheet Hill has fallen away. Clerk to action.
2. It was reported that there is speeding along the A345. Clerk to request a Metro Count.
3. It was reported that the hedge at the corner of Pigott Close and the A345 is overgrown and makes visibility difficult. Clerk to speak to resident.
4. It was reported that someone has painted white lines on the road outside Paddock House. Clerk to investigate.
5. The Clerk was asked to thank everyone for volunteering during lockdown.

#### **20/14 DATE OF NEXT COUNCIL MEETING** 10<sup>th</sup> September 2020

**20/15** It was **RESOLVED** to move into Confidential Business under section 100 (4) of the Local Government Act 1972 to discuss the next items on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

#### **20/16 CO-OPTION OF COUNCILLOR**

There are three candidates for the space on the Parish Council. The Clerk was asked to write to all three to make sure that they still are interested. Councillors will choose next meeting.

<b>COMMITTEE</b>	<b>2020</b>
<b>Planning</b>	<p>Cllr. David Burke</p> <p>Cllr. David Jaffray</p> <p>Cllr. Brian Covil</p> <p>Cllr. Charles Coslett</p> <p>Cllr. Andy Linscer</p>
<b>Flooding / Adverse Weather / Emergency Planning</b>	<p>Cllr. David Burke</p> <p>Cllr. Brian Covil</p> <p>Cllr. Andy Linscer</p>
<b>Highways (Parish Steward)</b>	<p>Cllr. Brian Covil</p> <p>Cllr. Fred Collison</p>
<b>Cemetery/Enhancement</b>	Cllr. Maureen Mitchell
<b>Recreation includes: Millennium Pk BMX Court Farm Play</b>	<p>Cllr. Andy Linscer</p> <p>Cllr. Tom Gerrard</p>
<b>Phoenix Hall</b>	<p>Cllr. Charles Coslett</p> <p>Cllr. David Jaffray</p>
<b>Allotments</b>	Cllr. Steve Perry
<b>Rights of Way</b>	Cllr. Maureen Mitchell
<b>Tidworth AB</b>	Chairman/Vice Chairman
<b>Jubilee Committee</b>	Cllr. Maureen Mitchell, David Burke
<b>Defibrillators</b>	Cllrs. David Burke, Maureen Mitchell, Brian Covil